

Health and Wellbeing Board

Monday 28 July 2014
12.00 pm
Ground Floor Meeting Room G01B - 160 Tooley Street, London
SE1 2QH

Supplemental Agenda No.1

List of Contents

Item No.	Title	Page No.
5.	MINUTES To agree as a correct record the open minutes of the meetings held on 19 December 2013 and 24 March 2014.	1 - 12

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Date: 28 July 2014



Health and Wellbeing Board

MINUTES of the OPEN section of the Health and Wellbeing Board held on Thursday 19 December 2013 at 10.00 am at 160 Tooley Street, London SE1 2QH

PRESENT: Councillor Peter John (Chair)
 Andrew Bland
 Romi Bowen
 Councillor Dora Dixon-Fyle MBE
 Dr Patrick Holden
 Eleanor Kelly
 Alvin Kinch
 Gordon McCullough
 Councillor Catherine McDonald
 Professor John Moxham
 Dr Ruth Wallis
 Dr Amr Zeineldine

OFFICER SUPPORT: Elaine Allegretti, Head of Strategy, Planning and Performance, Children's and Adults' Services

1. APOLOGIES

Apologies for absence were received from Neil Hutchison, Southwark Borough Commander.

2. CONFIRMATION OF VOTING MEMBERS

Those voting members listed as present were confirmed as the voting members for the meeting.

3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT

There were no late items.

4. DISCLOSURE OF INTERESTS AND DISPENSATIONS

Andrew Bland reported that he had been advised by the council's monitoring officer that he had a disclosable pecuniary interest in item 11, NHS Southwark Clinical Commissioning Group (CCG) – Planning Round 2014/15 Briefing, and that he would need a dispensation as he was an employee of the clinical commissioning group. The dispensation would be for this agenda item and for this meeting only.

5. MINUTES

RESOLVED:

That the Minutes of the meeting held on 22 October 2013 be agreed as a correct record and signed by the chair subject to the following amendments:

Item 7, Draft Southwark Primary and Community Care Strategy

'Under Resolved' delete 'noted' and insert 'supported'.

Item 8, Joint Health and Wellbeing Strategy – Proposed Action Plan

The inclusion of the discussion around the board needing to understand the financial implications against every action plan in terms of establishing what the resource implications are.

Matters Arising

The chair reported that in respect of item 6, (Recent Policy and Budget Updates) action point 2, Dr Ruth Wallis and Andrew Bland had sent the letter.

Dr Ruth Wallis advised that she had also spoken to Dr Yvonne Doyle about the concerns and that she also understood that there was some new guidance just about to be issued.

The chair reported that in respect of item 8, (Joint Health and Wellbeing Strategy – Proposed Action Plan) action 2, this was included in item 7 of this agenda and item 10 (Integration Focus) action 3 was being dealt with in item 9 of this agenda.

6. BETTER HEALTH OUTCOMES FOR CHILDREN AND YOUNG PEOPLE - OUR PLEDGE

Councillor Dora Dixon-Fyle introduced the report.

RESOLVED:

1. That the pledge be adopted and the outcome measures set out in paragraphs 7 – 12 of the report be used as the basis for developing a shared outcomes framework across children's health and wellbeing provision.

2. That board members consider a finalised set of outcome measures in the context of their own agency's performance management frameworks, and an update report be received on progress and impact in six months time.

7. JOINT HEALTH AND WELLBEING STRATEGY ACTION PLAN - REPORT BACK

Elaine Allegretti, Head of Strategy, Planning and Performance introduced the report.

RESOLVED:

1. That the progress on implementing the Joint Health and Wellbeing Strategy action plan be noted.
2. That the next steps, including the proposed extension activities set out in paragraph 9 of the report, resource commitments in paragraph 10 of the report and coordination of outreach activity paragraph 11 of the report be agreed.
3. That the children's commissioning board, and health and social care partnership board oversee the action plan's implementation, reporting back to the board on progress in March 2014.

8. PROPOSED STAKEHOLDER ENGAGEMENT PROGRAMME FOR REFRESHING JOINT HEALTH AND WELLBEING STRATEGY

Kerry Crichlow, Director of Strategy and Commissioning introduced the report.

RESOLVED:

1. That the proposed approach to stakeholder engagement to support the refresh of the Joint Health and Wellbeing Strategy from 2014, as set out in the report be approved.
2. That representatives from the respective health and wellbeing board organisations be nominated to provide expert input into the programme's development and to lead activities as part of the programme, as set out in paragraphs 15 -16 of the report. Nominations to be sent to Kerry Crichlow, Director of Strategy and Commissioning.
3. That a report be brought back on findings in March 2014.

9. DEVELOPING INTEGRATED CARE FOR PEOPLE WITH LONG TERM CONDITIONS

Tamsin Hooton, Director of Service Re-design gave a high level presentation, setting out the impact of long term conditions on residents and costs to the health and social care system.

RESOLVED:

1. That the recommendations for future development of integrated long term conditions care in the borough be noted and approved.
2. That the neighbourhood model of care be supported as a key element in integrating care for long term conditions in the borough.

10. RECENT POLICY AND BUDGET UPDATES

Elaine Allegretti, Head of Strategy, Planning and Performance introduced the report.

RESOLVED:

That the contents of the report and updates of each partner's budget changes, service transformations and delivery plans be noted.

11. NHS SOUTHWARK CLINICAL COMMISSIONING GROUP (CCG) - PLANNING ROUND 2014/15 BRIEFING

Kieran Swann, Head of Planning & CCG Performance, introduced the report.

RESOLVED:

1. That the briefing paper included as Appendix 1 of the report be noted.
2. That the timetable and process for the clinical commissioning group to undertake and complete strategic and operational plans be noted.
3. That it be noted that planning will be completed in close partnership with the local authority.
4. That the involvement of the health and wellbeing board in respect of these plans be noted.

12. DIRECTOR OF PUBLIC HEALTH REPORT - LAMBETH AND SOUTHWARK

Dr Ruth Wallis, Director of Public Health introduced the report.

RESOLVED:

That the director of public health report covering the period October to December 2013 attached as Appendix 1 to the report be noted.

13. DEVELOPING THE SOUTHWARK JOINT STRATEGIC NEEDS ASSESSMENT (JSNA)

Dr Ruth Wallis, Director of Public Health introduced the report.

RESOLVED:

1. That the framework for health and wellbeing as detailed in paragraphs 16 and 17 of the report be agreed as an approach for assessing and understanding the health and wellbeing and social care needs of Southwark people.
2. That the proposed structure of the Southwark Joint Strategic Needs Assessment (JSNA) as detailed in paragraphs 18 – 20 of the report be agreed.
3. That the proposed delivery plan for the Southwark JSNA detailed at paragraph 21 of the report be agreed.
4. That a Southwark JSNA steering group be established.
5. That agreement be given to the use of the draft templates and guidance for needs assessments.
6. That the JSNA be located on the Southwark Council website.

14. PHARMACEUTICAL NEEDS ASSESSMENT: THE ROLE OF THE HEALTH AND WELLBEING BOARD

Dr Ruth Wallis, Director of Public Health introduced the report.

RESOLVED:

1. That Andrew Bland be assigned as the Health and Wellbeing Board member to lead on the Pharmaceutical Needs Assessment (PNA).
2. That the PNA be a recurring item on the agenda of the Health and Wellbeing Board.

The meeting ended at 12.00pm

CHAIR:

DATED:



Health and Wellbeing Board

MINUTES of the OPEN section of the Health and Wellbeing Board held on Monday 24 March 2014 at 3.00 pm at 160 Tooley Street, London SE1 2QH

PRESENT: Councillor Peter John (Chair)
 Romi Bowen
 Councillor Dora Dixon-Fyle MBE
 Dr Patrick Holden
 Eleanor Kelly
 Alvin Kinch
 Gordon McCullough
 Professor John Moxham
 Dr Ruth Wallis
 Dr Amr Zeineldine

OBSERVERS: Tamsin Hooton (Observer - CCG)
 Neil Paton (Observer – MPS)
 Jane Fryer, NHS England

OFFICER SUPPORT: Elaine Allegretti, Head of Strategy, Planning and Performance, Children's and Adult's Services

1. APOLOGIES

Apologies for absence were received from Andrew Bland, Councillor Catherine McDonald and Neil Hutchison. Apologies for lateness were received from Councillor Peter John.

2. CONFIRMATION OF VOTING MEMBERS

Those members listed as present were confirmed as the voting members for the meeting.

3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT

The chair gave notice that the following late items would be accepted as urgent for the reasons of urgency to be specified in the relevant minute:

Item 13 – Developing the 2014-18 Joint Health and Wellbeing Strategy
 Item 14 – Governance Review, Health and Wellbeing Board

4. **DISCLOSURE OF INTERESTS AND DISPENSATIONS**

There were no disclosures of interests or dispensations.

5. **MINUTES**

Minutes to be agreed at next meeting.

6. **BETTER CARE FUND - DRAFT PLAN FOR SOUTHWARK**

Alex Laidler, Director of Adult Care and Tamsin Hooton, Director of Service Re-Design introduced the report.

RESOLVED:

1. That the draft vision for the integration of health and care related services "Better Care, Better Quality of Life in Southwark" (Appendix 1 of the report) be noted.
2. That the draft Better Care Fund plan submitted by the Council, the Clinical Commissioning Group and the Health and Wellbeing Board setting out the approach to pooled budgets in 2015/16 (Appendix 2 of the report) be noted.
3. That the proposed process for agreement of the final Better Care Fund plan to be submitted in April 2014 as set out in paragraph 24 of the report be agreed.
4. That the proposed governance arrangements for the Better Care Fund set out in paragraph 25 of the report be noted.

7. **DIRECTOR OF PUBLIC HEALTH REPORT - LAMBETH & SOUTHWARK**

Dr Ruth Wallis, Director of Public Health presented the report.

RESOLVED:

1. That the Director of Public Health report covering the period January to March 2014, Appendix 1 of the report be noted.
2. That reports be received at the next board meeting from Safer Southwark Partnership and the planning department on issues and actions to address the problem of the large number of gambling venues and off licence premises in the borough.

At this juncture Councillor Peter John took the Chair.

8. SOUTH EAST LONDON 5 YEAR STRATEGIC PLAN: DRAFT CASE FOR CHANGE

Caroline Taylor, Programme Director for South East London Strategy introduced the report.

RESOLVED:

1. That the technical summary of the full case for change and emerging strategic opportunities, Appendix 1 of the report be noted.
2. That the engagement the clinical commissioning group is carrying out on the draft case for change and the emerging strategic opportunities across south east London be noted.

9. NHS SOUTHWARK CLINICAL COMMISSIONING GROUP (CCG) OPERATING PLAN 2014/15 & 2015/16

Kieran Swann, Head of Planning & CCG Performance introduced the report.

RESOLVED:

1. That the nationally determined requirements of the clinical commissioning group (CCG) included in the Operating Plan and the plans the CCG has in place to meet the objectives locally be noted.
2. That the locally determined and agreed plans to deliver improved outcomes of the people of Southwark including a summary of the Better Care Fund developed and agreed with Southwark Council be noted.
3. That the engagement the CCG has completed on the key commissioning intentions and work programmes included in the Operating Plan (section 2 of Appendix 1) be noted.

NOTE: Final updated version of the plan to be circulated to members of the health and wellbeing board.

10. EARLY ACTION COMMISSION PROPOSAL / DEVELOPMENTS

Gordon McCullough, Chief Executive of Community Action Southwark introduced the report.

RESOLVED:

1. That an independent Early Action Commission be created to look into how local needs can be met earlier, through innovative multi agency approaches, to improve residents' health and wellbeing outcomes.
2. That a further report be considered at the next meeting which sets out the objectives, scope and terms of reference of the Commission.

3. That it be noted that establishing the Early Action Commission is likely to have cost implications and that it is anticipated that these will be met through pooling resources across health and wellbeing board members' budgets.

11. UPDATE ON SERVICES FOR PEOPLE WITH A LEARNING DISABILITY AND / OR AUTISM, INCLUDING WINTERBOURNE VIEW, JOINT HEALTH & SOCIAL CARE SELF ASSESSMENT AND AUTISM SELF ASSESSMENT

Alex Laidler, Director of Adult Social Care introduced the report.

RESOLVED:

That the contents of the report and the associated plans for improving services for people with a learning disability and / or autism (including those whose behaviour challenges services) as set out in appendices 1 and 2 of the report be noted.

12. RECENT POLICY AND BUDGET UPDATES

Elaine Allegretti, Head of Strategy, Planning and Performance introduced the report.

RESOLVED:

That the contents of the report be noted.

13. DEVELOPING THE 2014-18 JOINT HEALTH AND WELLBEING STRATEGY

This item had not been circulated 5 days in advance of the meeting. The chair agreed to accept the item as urgent as the 2014/18 joint health and wellbeing strategy needed to be in place by July 2014 to allow continuation from the 2013/14 strategy. The process for the development of the strategy needed to be agreed at this health and wellbeing board meeting to enable the steering group to undertake the necessary preparation work for submission of the proposed strategy to the July board meeting.

Dr Ruth Wallis, Director of Public Health introduced the report.

RESOLVED:

1. That the outline for the development of Southwark's Joint Health and Wellbeing Strategy for 2014 onwards be agreed.
2. That the outline framework of enquiry for the work going forward, as set out in Appendix 1 of the report be agreed.

14. GOVERNANCE REVIEW

This item had not been circulated 5 clear days in advance of the meeting, the chair agreed to accept the item as urgent as the review was being proposed within the context of increasing expectations of the role of the board within the national health and care system landscape at varying levels of health and social care policy. The outcome of the review was likely to have implications for the future partnership and governance arrangements for the board and local partnership infrastructure as a whole. As part of the review process it was intended that a further report be brought to the first meeting of the board of the new municipal year. This further report would underpin the decision making and governance arrangements going forward. It was therefore essential that the review is underway as soon as possible to enable the review findings and conclusions to be reported to the board's first meeting of the new municipal year.

Kerry Crichlow, Director of Strategy and Commissioning introduced the report.

RESOLVED:

That the terms of reference for a review of partnership arrangements for the health and wellbeing board, detailed in paragraph 17 of the report and set out below be agreed.

- To assess current partnership arrangements within the context of current and anticipated requirements on health and wellbeing
- To examine the totality of the local partnership infrastructure and identify strengths and opportunities, duplication, and where the local partnership structure needs clarity or would benefit from change
- To test current arrangements against best practice governance modes to identify what it may mean for future arrangements in particular reporting, processes and delegated authority including relevant links to local health scrutiny responsibilities as appropriate.

Thank you to Romi Bowen

Councillor Peter John reported that this was likely to be Romi Bowen's last meeting of the Health and Wellbeing Board due to her planned departure from the council. He thanked her on behalf of the board for her valuable contributions.

The meeting ended at 4.55pm

CHAIR:

DATED:

**HEALTH AND WELLBEING BOARD AGENDA DISTRIBUTION LIST (OPEN)
MUNICIPAL YEAR 2014/15**

NOTE: Amendments/queries to Everton Roberts, Constitutional Team, Tel: 020 7525 7221

Name	No of copies	Name	No of copies
Health and Wellbeing Board Members		Officers	
Andrew Bland	1	Kerry Crichlow	1
Jim Crook	1	Jane Shuttleworth	1
Councillor Dora Dixon-Fyle	1	Sarah Feasey	1
Councillor Barrie Hargrove	1		
Jonty Heaversedge	1	Others	
Councillor Peter John	1	Robin Campbell, Press Office	1
Eleanor Kelly	1	Everton Roberts, Constitutional Officer	11
Alvin Kinch	1		
Gordon McCullough	1		
Professor John Moxham	1		
Neil Paton	1		
Dr Ruth Wallis	1		
		Total:	39
Others			
Councillor Rebecca Lury	1		
Councillor David Noakes	1		
Group Offices			
Chris Page, Cabinet Office	1		
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Simon Hughes, MP	1		
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		Dated: 14 July 2014	